

FIELD INTERVIEWER - JOB OPENINGS

The RAND Corporation is a non-profit research organization providing objective analysis and effective solutions that address the challenges facing the public and private sectors around the world. The **RAND Survey Research Group (SRG)** is currently hiring 8-10 **Field Interviewers** to conduct brief interviews with adults at community agencies in Hollywood Metro and South Los Angeles to find out whether they have symptoms of depression. These interviews are part of a community-based and led research project called Community Partners in Care (CPIC) that is funded by the National Institutes of Health.

POSITION TYPE, DURATION, AND RATE

Part-time, hourly, temporary, adjunct staff position. This position does not have benefits. Expected duration of the study is April 2010 through March 2011. **Pay rate is \$14.00 per hour; Bilingual Spanish/English Field Interviewers pay rate is \$14.50 per hour.**

JOB DESCRIPTION

Interviewers will approach adults in community agencies to encourage their participation in a long-term study. Interviewers will administer informed consent, answer questions, and record participants' responses to structured interview questions. Interviews will take place at locations throughout the community, including South Los Angeles and Hollywood Metro. Work assignments are scheduled and supervised. Job requires keeping accurate records and handing in surveys and records on time. Interviewers must attend weekly meetings in Santa Monica.

JOB REQUIREMENTS

- Excellent communication skills, reading skills, and a clear speaking voice
- Ability to keep accurate records and neat, legible handwriting
- Good organization skills
- Comfort working with people in diverse neighborhoods
- Comfort speaking to people about sensitive, private issues
- Valid driver's license, dependable car, and proof of auto insurance
- Ability to pass DMV check
- Ability to pass a Megan's Law background check
- Flexibility in work schedule, including morning, afternoon, and evening shifts, and possible weekend work, approximately 18 hours per week
- Spanish/English bilingual skills required for some positions (Applicants for bilingual positions will be evaluated in both languages)

APPLICATION PROCESS

- Applicants will be evaluated based on submitted resumes, work and school history, and relevant experience.
- Selected applicants will be called for a brief telephone interview, and may next be invited to a group interview.
- Based on the group interview and reference checks, selected applicants will be offered a position to attend paid training.
- Trainees who successfully complete training will continue employment on the project.

TRAINING

Field Interviewers receive extensive paid training, which will be held at our Santa Monica headquarters Tuesday, April 6 - Friday, April 9 (4 days). Attendance at all of training is mandatory. Trainees must successfully complete training to continue employment on the project. Trainees will be evaluated throughout training. The requirements for passing training will be discussed at the group interviews.

TO APPLY

Send resume or list of qualifications by email, fax or mail to Emily Cansler, RAND, 1776 Main Street, Santa Monica 90401-3208. Email ecansler@rand.org. Fax 310-451-6921.

RAND is an Equal Opportunity/Affirmative Action Employer.